



PRE-WORK CHECKLIST TO BE COMPLETED BY HOMEOWNER / CUSTOMER

___ Prep Existing Fence for Removal

- Any existing fence set to be demolished and removed by Balboa must be completely cleared of all attached vegetation including vines, foliage, shrubbery, and overhanging branches
- All other items including outdoor decor, trellis, pipes, etc must be disconnected and completely removed from fence. Any electrical conduit to be removed by a licensed electrician prior to Balboa crew arrival

___ Clear Fence Line for New Fence Install

- At least 18 inches from either side of the fence line (where possible) must be clear of all objects including debris, plants, foliage, rocks/stones, decorative ground cover, etc.
- All vegetation (ice plant, ivy, etc) needs to be cleared down to grade
- Mark or flag any proposed fence line not already delineated by existing fence

___ Flag Utility & Irrigation Lines (gas, h2o, power, comm)

- Balboa Fence is not responsible for damage to unmarked underground objects while installing fence (sprinkler lines, pipes, conduit, roots, etc)
- If necessary, contact *Dig Alert* by calling 811

___ Inform Neighbors of Work to be Done on Shared Fence Lines

- Resolve any property line issues or disputes prior to crew arrival (if necessary, contact a licensed private property surveyor)

___ Pet Control

- All pets - including neighbors' - to be properly contained for duration of installation
- Balboa does not provide temporary fencing (unless specified in original contract)

___ **DISCLAIMER:** Customer acknowledges that any delays in installation due to incomplete preparatory work (as outlined, but not limited to, the items listed above) on the part of the customer and outside of the control of Balboa Fence install crew, may result in additional costs to customer in the form of added labor charges, extra trip costs, etc. not included in original contracted amount. Changes to job scope requiring additional money to be presented to customer in written change order form only. Please notify Balboa Fence of any changes to scope of work in original contract at least 48 hours prior to scheduled installation date.

SIGNATURE: _____

CONTRACTORS LICENSE 988328 C-13 www.cslb.ca.gov
CONTRACTORS BOND 30027842 in the amount of \$15,000 with Hudson Insurance Company
WORKERS COMPENSATION CST5013466 with Benchmark Insurance Company